

# **CUTTACK CLUB**

**REGD.OFFICE: AT-BARABATI FORT, NEAR BARABATI STADIUM, CUTTACK-753001, ODISHA**

**Phone:0671-2301041, 7978267650 CIN-U91990OR1949NPL000181**

**Website- [www.cuttackclub.com](http://www.cuttackclub.com), Email: [info@cuttackclub.com](mailto:info@cuttackclub.com)**

Annexure-1

CC/ 8031/ AGM/2025

DT.03.10.2025

## **NOTICE FOR 76<sup>th</sup> ANNUAL GENERAL MEETING**

Notice is hereby given that the 76<sup>th</sup> Annual General Meeting of the Members of Cuttack Club will be convened at the Centenary Hall of Cuttack Club, Barabati Fort, Near Barabati Stadium, Cuttack-753001, Odisha on Saturday, 25<sup>th</sup> Day of October, 2025 at 10.00 A.M. along with E-voting facility on Friday, 24<sup>th</sup> Day of October 2025 from 09.00 A.M. to 05.00 P.M. to transact the following business:-

### **ORDINARY BUSINESS:**

1. To receive, consider and adopt the Audited Financial Statements of the company for the financial year ended 31st March' 2025 together with the annual report of the Committee and the Auditor thereon.
2. To appoint Statutory Auditors and fix their remuneration and in this regard pass the following resolution as an Ordinary Resolution:  
  
"RESOLVED THAT pursuant to the provisions of Section 139, 142 and other applicable provisions, if any of the Companies Act, 2013 and the Company's (Audit and Auditor) Rules, 2014 (including any statutory modifications(s) or re-enactment thereof for the time being in force), the Company hereby appoint M/s. H. Naik & Co., Chartered Accountants, Cuttack (FRN- 301044C) as Statutory Auditors of the Company from the conclusion of this 76<sup>th</sup> Annual General Meeting until the conclusion of 77<sup>th</sup> Annual General Meeting of the Company at such remuneration as shall be fixed by the Managing Committee Members of the Club."
3. Any other matter with the permission of the Chair and subject to due compliance of the provisions of the Club Rules/AoA/MoA.

### **NOTES:**

- 1) The members can also refer to the Notice, agenda and eligibility criteria & Rules for Resolutions of the AGM which have been sent through email to the registered e-mail id of the members of the Club and also posted on the Notice Board of the Club and also uploaded on the website of the Club: [www.cuttackclub.com](http://www.cuttackclub.com)
- 2) Consent letter has been received from M/s H.Naik & Co, Chartered Accountants, Telenga Bazar, Cuttack-753009 as Statutory Auditor for financial year 2025-2026.
- 3) Documents namely Audited Financial Statement of the company for the financial year ended 31st March' 2025 together with the annual report of the Managing Committee and the Auditor thereon will be served to all the members along with this notice.
- 4) The documents relating to the above-mentioned business is available for inspection till the date of AGM on all working days at the registered office of the company from 11:00 AM to 02:00 PM and from 7.00 PM to 10.00 PM.
- 5) **Voting through electronic means (E-voting):**
  - i) In accordance with the applicable provisions of the Companies Act, 2013, read with Companies (Management & Administration) Rules, 2014 (the Rules) including the amendments thereto, the Company is pleased to provide facility to its members, to cast their vote electronically for all the resolutions proposed at the 76<sup>th</sup> Annual General Meeting of the Company.

***(As per Section 108 of the Companies Act, 2013 read with Sub-rule 2 of Rule 20 of Companies (Management and Administration) Rules, 2014: Every company which having not less than one thousand members shall provide to its members facility to exercise their right to vote on resolutions proposed to be considered at a general meeting by electronic means.***

***Therefore, Cuttack Club has to conduct Annual General Meeting by giving its members right to vote by electronic means.***

**ii) The Company has appointed National Securities Depository Limited (NSDL) to provide e-voting facility to the members.**

**iii) Business shall be transacted through Remote Voting by Electronic Means (E-Voting) under the Bipartite Agreement with National Securities Depository Limited (NSDL)**

**iv) The e-voting period commences at 09:00 Hrs (IST) on 24.10.2025(Friday) and closes at 17:00 Hrs(IST) on 24.10.2025(Friday).**

***(As per sub Rule 4 (vi) of Rule 20 of the Companies (Management and Administration) Rules, 2014, of the Companies Act, 2013, the remote e-voting shall close at 5.00 p.m. on the date Preceding the date of the Annual general meeting)***

**v) NSDL will send User id and password at your registered email id.**

**vi) E-voting Demo on Virtual Mode shall be given by NSDL on 22.10.2025 (Wednesday) Starting from 7.00 P.M. TO 8.00 P.M. at Cuttack Club Centenary Hall**

**vii) The procedure for the conduct of e-voting will be as under:**

**A.Where a Member receives an e-mail from NSDL [for Members whose e-mail Id are registered with the Company]:**

- 1. Open e-mail and open attached PDF file viz.: "Cuttack Club\_e-Voting.pdf" with your Membership No. as Password (For example if Membership Number is F/99999 then password will be F99999 without any special character/space). The said PDF file contains your User Id and Password for remote e-voting;**
- 2. Launch internet browser by typing the following URL: <https://www.evoting.nsdl.com>;**
- 3. Click on 'Shareholder / Member – Login';**
- 4. Put User Id and select Login Type as - Password, type verification code and put Password as noted in step 1. above. Click 'Login';**
- 5. Please note your User ID will be the primary EVEN Number followed by Membership Number registered with the Company. (For example, if Membership Number is F/99999 and EVEN is 123123, then User ID will be 123123F99999 without any special character/space).**
- 6. Home page of remote e-voting opens.**
- 7. Select 'EVEN' of Cuttack Club**
- 8. Now you are ready for remote e-voting as 'Cast Vote' page opens;**
- 9. You will have to either say assent (yes) or dissent (no) against each of the resolution for and select the member(s) in favour of whom you would like to cast your vote ( in case of election) for separate EVENs generated for the voting . Then click on 'Submit' and then 'Confirm' when prompted.**
- 10. Upon confirmation, the message 'Vote cast successfully' will be displayed.**
- 11. Once you have voted on a Resolution, you will not be allowed to modify your vote.**
- 12. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.**

**B. In case of any queries / grievances, you may refer the Frequently Asked Questions (FAQs) for Shareholders and Remote E-voting User Manual for Shareholders available at the 'Downloads' section of NSDL's website at [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or contact NSDL at 022- 4886 7000 or mail at E-mail id: [evoting@nsdl.com](mailto:evoting@nsdl.com)**

6. The Members who have cast their vote by remote evoting prior to the meeting may also attend the meeting but shall not be entitled to cast their vote again.

7. Mr. Gopinath Nayak, Company Secretaries, Gopinath Nayak & Associates, Plot No.186, 1<sup>st</sup> Floor, District Centre, Chandrasekharapur, Bhubaneswar-751016 has been appointed by the Managing Committee of the Company, as the Scrutinizer to scrutinize the remote e-voting process in a fair and transparent manner. (Contact Details of Scrutinizer- 0671-3551344, 9437199291, gopinathnayak8@rediffmail.com)

8. The Scrutinizer shall, after the conclusion of e-voting at the AGM, unblock the votes cast through remote e-Voting, in the presence of at least two witnesses not in the employment of the Company and shall make a Scrutinizer's Report on 24<sup>th</sup> October, 2025 of the total votes cast in favour or against, if any on remote e-voting, to the Chief Election Officer, Mr. Binod Dash and Election Officers- Mrs.Sangeeta Rath and Mr. Prafulla Kumar Sahoo who shall countersign the same and declare the final result of the voting by adding it with the physical votes made by Members on 25.10.2025 between 12.00 P.M. to 3.00 P.M.

9. The Results declared, along-with the Scrutinizer's Report, shall be placed on the Company's website [www.cuttackclub.com](http://www.cuttackclub.com) and the results shall also be displayed on the notice board of the Registered Office of the Company immediately after the declaration by the President or a person authorized by him in writing.

10. Mr. Binod Dash, F/00039, as Chief Election Officer, Mrs. Sangeeta Rath, F/00715 and Mr. Prafulla Kumar Sahoo, F/00513 as Election Officers have been appointed by the Managing Committee as the Chief Election Officer and Election Officers.

The Managing Committee Members of the Company recommends the aforesaid resolution for approval by the members of the Company. None of the members or their relatives are concerned or interested, financially or otherwise, the aforesaid resolutions.

For and on behalf of Cuttack Club



(Suvendu Mohan Patnaik)  
Honorary Secretary cum Director  
DIN: 02407792

Date:03.10.2025  
Place Cuttack

**N.B.- Agenda to Notice of 76<sup>th</sup> Annual General Meeting is attached as Annexure- 2 to this Notice**

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**Annexure-2**

**CC/ 8031 /AGM/2025**

**DT.03.10.2025**

## **AGENDA FOR THE 76<sup>TH</sup> ANNUAL GENERAL MEETING**

As per Rule-32(a) of Cuttack Club Rules and Clause-7 and 8(a & b) of the Articles of Association, the 76<sup>th</sup> Annual General Meeting of the Cuttack Club for the Year **2024-2025** will be held on **25.10.2025 (Saturday i.e., the normal working day of the Club)** at **10.00 AM** in the **Club Centenary Hall**.

### **AGENDA**

- 1. Noting of the minutes of the 75<sup>th</sup> Annual General Body Meeting held on 29.09.2024.**
- 2. President's Address**
- 3. Presentation of Honorary Secretary's Annual Report.**
- 4. To consider and adopt the Audited Financial Statements of the Club for the financial Year 2024-2025 (Honorary Secretary to propose, Treasurer to place).**
- 5. To appoint the Statutory Auditor and fix their remuneration for the Financial Year 2025-2026.**
- 6. Any other matter with the permission of the Chair. And subject to due compliance of the provisions of the Club Rules/AoA/MoA.**

**For and on behalf of Cuttack Club**



**(Suvendu Mohan Patnaik)**  
**Honorary Secretary cum Director**  
**DIN: 02407792**

**Date: 03.10.2025**  
**Place Cuttack**